To whom it may concern,

I am writing to express my interest in the Guest Services position at the University Recreational Center. With a passion for creating exceptional customer experiences and promoting a healthy lifestyle, I am confident in my ability to contribute to the center's success.

As a master’s student at University of Colorado, Boulder, I have developed excellent communication, interpersonal, and organizational skills that are essential for providing outstanding guest services. My previous experience as a cashier at Menards further honed my ability to handle diverse customer inquiries and resolve issues promptly.

I am highly motivated to contribute to the community at CU, and I am inspired by the opportunity to make a positive impact on guests experiences at the University Recreational Center. I am confident in my ability to help guests and ensure smooth operations at the front desk.

Thank you for considering my application. I have attached my resume for your review, which provides further details about my qualifications. I would greatly appreciate the opportunity to discuss how my skills align with the goals of the University Recreational Center. I am available for an interview at your convenience.

Best Regards,

Chris Alexander